

SAFEbuilt, INC.
 107 S. CAPITAL AVE., P.O. BOX 190, ATHENS, MI 49011
 OFFICE: 269-729-9244 FAX: 269-729-9254
 INSPECTION SCHEDULING: 877-721-9266
 EMAIL: athensmi@safebuilt.com
 WEBSITE: www.cornerstonemi.net
 Authority: 1972 PA 230
 Completion: Mandatory to obtain permit
 Penalty: Permit cannot be issued

Permit # _____
 Fee _____
 Method of Payment _____
 Receipt # _____

ALL PERMITS: ADD 10% MUNICIPALITY'S PROCESSING FEE
MAKE CHECK PAYABLE TO YOUR MUNICIPALITY

COMMERCIAL MECHANICAL PERMIT APPLICATION

I. Job Location			
JOB Address		Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	
Name of Owner		Name of City, Village or Township in which job is located: <input type="checkbox"/>	County
Owner Telephone			
II. Contractor Information			
Name		Contractor License #	Expiration Date
Address			
City	State	Zip	Email
Telephone	Work/Cell		Fax
Federal Employer ID # (or reason for exemption)	Workers Comp Ins Carrier (or reason for exemption)		MESC # (or reason for exemption)
III. Type of Job			
Commercial <input type="checkbox"/> New <input type="checkbox"/> Accessory Building			
<input type="checkbox"/> Alteration <input type="checkbox"/> Special Inspection <input type="checkbox"/> Other _____			
IV. Plan Review Required			
See below for plan review requirements before completing this section.		What is the building size in square footage? _____	
Have plans been submitted? ____yes ____no ____not required		What is the input rating of the heating system in this building? _____	
Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:			
<ol style="list-style-type: none"> 1. One and two family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less 2. Alterations and repair work determined by the mechanical official to be of a minor nature 3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet 4. Work completed by a governmental subdivision or state agency costing less than \$15,000 			
V. Signature			
Signature of Contractor		Date	

COMMERCIAL MECHANICAL PERMIT FEE GRID

ALL COMMERCIAL MECHANICAL PERMITS HAVE A MINIMUM FEE OF \$135.00 + MUNICIPALITY'S 10%
PLEASE USE THE GRID BELOW TO ITEMIZE THE JOB - ITEMIZATION IS REQUIRED

	FEE	QTY	TOTAL		FEE	QTY	TOTAL
APPLICATION FEE	\$60.00	1	\$60.00	PIPING (PER SYSTEM)			
COMMERCIAL HEATING (PER SYSTEM)	\$50.00			FUEL GAS PIPING (PER SYSTEM)	\$25.00		
(INCL DUCT & PIPE) NEW BLDG ONLY				PROCESS PIPING (PER SYSTEM)	\$25.00		
GAS/OIL BURNING EQUIPMENT (PER UNIT):	\$30.00			HYDRONIC PIPING (PER SYSTEM)	\$25.00		
(FURNACE, ROOF TOP UNITS, ETC.)				REFRIGERATION PIPING (PER SYSTEM)	\$25.00		
BOILER	\$30.00			DUCT WORK (PER SYSTEM)	\$25.00		
WATER HEATER	\$5.00			AIR HANDLERS/HEAT WHEELS			
DAMPER	\$5.00			UNDER 10,000 CFM	\$20.00		
SOLID FUEL EQUIPMENT (CIRCLE INDOOR OR OUTDOOR)	\$30.00			OVER 10,000 CFM	\$60.00		
GAS BURNING FIREPLACE	\$30.00			COMMERCIAL HOODS/EXHAUSTERS (INCLUDES DUCT & MAKE UP AIR DUCT)	\$50.00		
ALL FUEL CHIMNEY	\$25.00			HEAT RECOVERY UNITS	\$10.00		
SOLAR; SET OF 3 PANELS-FLUID TRANSFER (INCLUDES PIPING)	\$20.00			V.A.V. BOXES	\$10.00		
GAS PIPING; EACH OPENING-NEW	\$5.00			UNIT VENTILATORS/PTAC UNITS	\$10.00		
AIR CONDITIONING (INCLUDES SPLIT SYSTEMS)	\$30.00			UNIT HEATERS (TERMINAL UNITS)	\$15.00		
HEAT PUMPS (PIPING NOT INCLUDED)	\$30.00			FIRE SUPPRESSION/PROTECTION (INCLUDES PIPING-MIN FEE \$20.00)	\$.75/HEAD		
DRYER VENT	\$5.00			COILS (HEAT/COOL)	\$30.00		
BATH EXHAUST	\$5.00			REFRIGERATION (SPLIT SYSTEM)	\$30.00		
KITCHEN EXHAUST	\$5.00			CHILLER	\$30.00		
TANKS				COOLING TOWERS	\$30.00		
ABOVE GROUND CONNECTION	\$20.00			COMPRESSOR/CONDENSER	\$30.00		
UNDERGROUND CONNECTION	\$25.00			INSPECTIONS (MARK ALL THAT APPLY)			
HUMIDIFIERS/AIR CLEANERS	\$10.00			SPECIAL/SAFETY INSPECTION	\$75.00		
TYPE OF FUEL (MARK ALL THAT APPLY)				ADDITIONAL INSPECTION	\$75.00		
PROPANE				UNDERGROUND	\$75.00		
NATURAL GAS				CERTIFICATION (Gas, HP, Pressure Test, Fire Supp)	\$75.00		
WOOD OR COAL				ROUGH-IN	\$75.00		
PELLETS (CORN/WOOD ETC.)				FINAL	\$75.00	1	\$75.00
FUEL OIL							
						SUBTOTAL	

ADD 10% MUNICIPALITY ADMIN FEE _____
FINAL TOTAL DUE _____

THIS APPLICATION IS FOR COMMERCIAL MECHANICAL PROJECTS

ISSUED PERMITS EXPIRE 180 DAYS FROM THE ISSUED DATE. NO REFUNDS WILL BE GIVEN FOR EXPIRED PERMITS. AN ADMINISTRATIVE FEE OF \$75.00, THE APPLICATION FEE OF \$60.00 AS WELL AS THE COST OF PLAN REVIEW AND THE MUNICIPALITY'S 10% PROCESSING FEE WILL BE RETAINED FOR CANCELED/TERMINATED PERMITS OR APPLICATIONS.

WORK THAT IS STARTED WITHOUT A PERMIT MAY BE SUBJECT TO A \$75.00 VIOLATION FEE (+MUNICIPALITY'S 10% PROCESSING FEE) IN ADDITION TO THE REQUIRED PERMIT FEE

REINSPECTIONS OF DOCUMENTED CODE VIOLATIONS ARE SUBJECT TO A \$75.00 (+ MUNICIPALITY'S 10% PROCESSING FEE) REINSPECTION FEE - PAYABLE PRIOR TO SCHEDULING THE REINSPECTION

MAKE CHECK PAYABLE TO THE MUNICIPALITY

RETURNED CHECKS ARE SUBJECT TO FEES IN ACCORDANCE WITH THE MUNICIPALITY'S RETURNED CHECK POLICY