

SAFEbuilt, INC.
 107 S. CAPITAL AVE., P.O. BOX 190, ATHENS, MI 49011
 OFFICE: 269-729-9244 FAX: 269-729-9254
 INSPECTION SCHEDULING: 877-721-9266
 EMAIL: athensmi@safebuilt.com
 WEBSITE: safebuilt.com/athens-office
 Authority: 1972 PA 230
 Completion: Mandatory to obtain permit
 Penalty: Permit cannot be issued

Permit # _____
 Fee \$84.00 _____
 Method of Payment _____
 Receipt # _____

ALL PERMITS: ADD 10% MUNICIPAL PROCESSING FEE
 MAKE CHECK PAYABLE TO THE MUNICIPALITY

ZONING PERMIT APPLICATION

A drawing or sketch plan (from a "bird's eye" view) indicating property lines, location of all buildings presently on the property and location of the proposed new structure(s) must be submitted with this application. The sketch plan should also include measurements from your proposed project to property lines and distances between all buildings. An inspection will not be scheduled until the permit fee has been paid, a sketch plan has been submitted, proof of ownership of property has been provided, and the project has been "staked" or marked with paint on the ground. Once these criteria are met, please call or email SAFEbuilt (per above) to schedule your inspection. Applications for a "Change of Use" are exempt from providing a sketch plan but, instead, must provide a statement of the proposed new use of the existing building or structure.

I. Job Location

JOB Address		Name of Owner	
Name of City, Village or Township in which job is located: ☐ City ☐ Village ☐ Township OF:		County	
Owner Telephone			

II. Applicant (Contractor/Property Owner Information)

☐ Contractor ☐ Owner			
Address		City, State	Zip
Telephone	Work/Cell Phone	Fax	Email

III. Type of Job (PLEASE MARK AS MANY AS ARE APPLICABLE)

- | | | |
|---|---|--|
| ☐ New | ☐ Single Family or Two Family Home <u>Circle One</u> | ☐ Outbuilding (Barn/Shed/Carport) <u>Circle One</u> |
| ☐ Addition | ☐ Mobile Home or Prefab <u>Circle One</u> | ☐ Garage (Attached/Detached) <u>Circle One</u> |
| ☐ Alteration/Remodel <u>Circle One</u> | ☐ Fence - Indicate Type Here _____ | ☐ Pool (Above/Below Ground) <u>Circle One</u> |
| ☐ Change of Use (include intended use on Page 2) | ☐ Foundation Only | ☐ Commercial Building |
| ☐ Other _____ | ☐ Deck/Porch <u>Circle One</u> (Attached/Detached) <u>Circle One</u> | |

IV. Project Dimensions

____ Project Width ____ Project Length ____ Project Height (from grade to highest point) ____ # of Floors ____ Total Square Feet

V. Zoning Questions (Please Circle YES or NO for Each Question)

1. Does this property have frontage on <u>two roads</u> ?	YES	NO
2. Does this property have <u>lake frontage</u> ?	YES	NO
3. Is there a <u>dwelling</u> presently on this property?	YES	NO
4. Is there an <u>accessory building</u> presently on this property?	YES	NO
5. Is the property located within <u>500 ft of water</u> ; lake, river, or other natural waterbody?	YES	NO
6. Will the construction require <u>moving one surface acre or more of earth</u> /land?	YES	NO
7. If construction is for an accessory building, will it contain <u>animals</u> ?	YES	NO

VI. Responsibilities of Applicant: It is your responsibility to be aware of any deed restrictions, subdivision regulations, floodplain regulations and/or wetland regulations. I have read, acknowledged, and will comply with all of the above and with the land use regulations, as determined by the zoning administrator, or will go to the proper board for a variance/special consideration and will provide in writing such approvals, if granted, to the zoning administrator.

APPLICANT SIGNATURE	DATE
Zoning Official's Signature	Date

RETURNED CHECKS ARE SUBJECT TO FEES IN ACCORDANCE WITH THE APPROPRIATE MUNICIPALITY'S RETURNED CHECK POLICY.
 AN ADMINISTRATIVE FEE OF \$80.00 WILL BE RETAINED FOR CANCELED/TERMINATED PERMITS OR APPLICATIONS.

IN ADDITION TO PAGE 1 AND DRAWING, PAGE 2 MUST ALSO BE SIGNED AND SUBMITTED FOR ALL PROPERTIES AND/OR PROJECTS...

ZONING PERMIT APPLICATION

CONTINUED FROM PAGE 1, ATTACHED (OR REVERSE SIDE)

Property Address: _____
Three Rivers, MI 49093

VII. ACKNOWLEDGMENT OF CURRENT AND PROPOSED USE OF PROPERTY/PROJECT AREA

Current use of property (or project area): _____

Intended use of property (or project area): _____

Description of actual work to be performed: _____

By signing this form you acknowledge that any and all proposed uses have been listed on this form.

Signature of Applicant

Date

NOTE: A drawing or site plan sketch (from a "bird's eye" view) indicating property lines, location of all buildings presently on the property and location of the proposed new structure(s) must be submitted with this application. Drawings or sketch plans should include measurements (in feet/inches) from your proposed project to property lines and distances between all buildings. Please also note that a zoning inspection will *not* be scheduled until a completed and signed application with the required sketch plan* has been submitted, the permit fee has been paid in full, proof of ownership of property (or written consent from the current property owner) has been provided, and the project has been "staked" or marked with paint on the ground. Once all these criteria have been met, please call SAFEbuilt at 269-729-9244 to schedule your inspection. *Applications for a "Change of Use" are exempt from providing a sketch plan drawing but, instead, must complete the sections above or provide a separate statement of the proposed new use of the property and/or structure.

☐ Check here when including additional page(s) for plan drawing